

NOAH'S ARK SERVICES and PRIVACY

The NDIS

This privacy policy covers all services delivered by Noah's Ark including the National Disability Insurance Scheme (we call this the NDIS).

What is a Privacy Policy?



This privacy policy is a document that outlines the rules about what Noah's Ark does and does not do with your personal information.

Examples of personal information are:

- o Your Name
- o Your Address
- o Your Date of Birth
- o Your Financial Details
- o Your Health or Disability Information
- o Information on the Supports you get

We keep all your personal information safe and will not tell anyone your personal information unless we have to by law.

You can give your consent for us to share some of your information and for other people to share your personal information with us. Consent means you give us or others permission to share your personal information.

About consent

You do not have to give us all of your personal information or give consent for us or others to share your personal information.

If you do not give us your consent

We might not be able to provide you with NDIS services. This does not happen in many circumstances but an example of this would be if you have a plan manager and you do not provide us with their information, we are not able to provide services.

How we collect your personal information:

We may collect personal information from

- o You
- o Your carer
- o Another disability service provider
- o Government Departments

We may collect your personal information via

- o Phone
- o Email
- o In person

How we store your personal information

- o Our offices have secure access, to get in the building
- o We keep information in our computers safe and stored within Australia
- o We only tell others your information with you consent or if the law requires us to do so.

We use your personal information to:

- o Provide you with NDIS services
- o Manage your NDIS funding payments (for Plan Management services)
- o Contact you

Contact us

Go to our website: www.noahsarkinc.org.au

Email us: hello@noahsarkinc.org.au

Call us: 1800 819 140

Complaints

If you have a complaint, please fill out the form: <https://noahsarkinc.org.au/contact-us/>